

## Credit Application Form

Trading Name \_\_\_\_\_

Company Name \_\_\_\_\_

ABN \_\_\_\_\_

If the Entity Type on your ABN is a Partnership or Trust please provide the D.O.B. and Driver's License numbers for all beneficiaries of the Entity, or in the case of a company, the ABN and full name of the company that owns the entity.

Type of Business: \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Driver's License No \_\_\_\_\_

Trading Address \_\_\_\_\_

Postcode \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_

PO Box No. \_\_\_\_\_

Postcode \_\_\_\_\_

Name of Chief Executive Officer \_\_\_\_\_

How long the business has been trading: \_\_\_\_\_

How many staff employed including owners: \_\_\_\_\_

Trade References

Estimated Monthly Purchases

1	Email	Phone ( )
2	Email	Phone ( )
3	Email	Phone ( )

In accordance with Section 18N(1)(b) of the Privacy Act, I authorise the Company to give to and obtain from credit providers named in this credit application and credit providers that may be named in a credit report issued by a credit reporting agency information about my credit arrangements. I understand this information about my credit worthiness, credit standing, credit history or credit capacity that credit providers are allowed to give or receive from each other under the Privacy Act 1988.

I/we apply for an account with the Company and have read and agree to comply with the Terms and Conditions of Trading as set out on the back hereof or accompanying this application, and to pay the full account within thirty days of the end of the month in which the liability is incurred.

I/we further acknowledge that ownership of goods covered by any invoice from the Company shall not pass to me/the company until payment for such goods has been made to the Company and that the Company shall have the right to repossess any such goods for which payment is overdue.

Name of Duly Authorised Officer

Title

Signature

Date

Director's Personal Guarantee:

In consideration of the Company extending credit to this company, I, a director do personally guarantee the performance of the company and agree to pay personally any overdue amounts upon demand.

Please print name: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Home Address \_\_\_\_\_

Postcode \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Copy Attached: \_\_\_\_\_

## Customer Contact Form

Please provide Email Addresses for the following:

Subject:	Name:	Email Address:
Invoices/Statements/Account Info		
Promotions/Product Info / Marketing		
Pricing information		
Purchasing		
Customer Portal Login		

## Terms & Conditions of Trading

1. You are the most important person to us because you are essential to our survival and our future.
2. Your business is our business. We will do everything we can to make your business better, because the better you do, the better we do.
3. You will always be treated honestly, with dignity, respect and friendliness.
4. Everything you get from us is guaranteed to be free of faults and to comply with our internally audited programs. Please notify us within 7 days of any problems, so that we may rectify them immediately and ensure that there will be no recurrence. In no event shall our liability exceed the purchase price.
5. You will be told immediately about any delays, problems, variations or anything else affecting any transaction with us. You will be told about impending problems immediately we know of them so that you have the opportunity to make alternate arrangements. We will do everything we can to help you make those alternate arrangements.
6. Whenever you ask us for products, services or information which are not in our range or knowledge, you will be given recommendations on whom and where you can get what you seek.
7. Whenever you send a fax or leave a message on our answering machine, you will get acknowledgment that your message has been received and you will be informed of any action taken.
8. You will always feel welcome and valued, whenever you visit our showroom, phone us, visit our stand at exhibitions and in every contact you have with us.
9. GST is payable in respect of products sold and delivered to all Australian Customers.
10. We reserve the right to charge a restocking fee of 15% for goods returned (goods must be in original condition and the same packaging as delivered, and with bar code intact)
11. To commence trade with us you must have an opening order exceeding \$1000 (excl. GST).
12. Until payment for the goods has been received in full by us:  
the property in and ownership of all goods remains with us and you agree to hold the goods as bailee for us;  
we may at any time (without prejudice to any other rights we may have under law or in equity) terminate this Agreement and the bailment without notice to you and thereupon take possession of the goods and we shall be entitled to enter the premises at which the goods are being stored for the purpose of reclaiming said goods.(This means that until you pay for the goods, we still own them and can take them back).
13. If all or any part of any payment due to us is not made by the due date, we are entitled to charge interest on the amount overdue at the rate of interest charged to us by our bankers, from the due date until the date of payment.
14. You shall pay any and all expenses incurred by us in enforcing our rights under this Agreement including any fees paid to solicitors or collection agents and costs associated with dishonoured cheques.
15. Your complaints, suggestions and requests are always welcome. It is only when we know what you require that we can provide it for you.
16. By placing an order or receiving goods you acknowledge that you have read and that you accept these terms and conditions.
17. Our order process is as follows:  
Orders received prior to 11.30am – despatched following day  
Orders received after 11.30am – despatched within 48hours  
Pickups for NSW Customers – 1 days notice required, order must be in by 11.30am  
Pickups for VIC Customers - 1 days notice required, order must be in by 11.30am  
Pickups for QLD Customers - 1 days notice required, order must be in by 11.30am
18. Minimum order quantities and freight costs apply as follows:  
Free freight applies to orders of \$1000 (excl. GST) or more in many areas throughout Australia.  
If you are not in a free freight area, our Customer Service team will be in contact regarding freight charges.  
Areas excluded are WA, SA, NT, TAS and Far NQLD.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_